

Position: Residential Child and Youth Worker-Relief  
Reporting to: Manager of Residential Services  
Posting Date: December 17, 2019  
Salary: \$17.09-17.63 per hour

### **ARE YOU THE NEXT GREAT MEMBER OF OUR TEAM?**

Are you a positive, open minded, enthusiastic person with excellent social skills? Do you consider yourself a caring and empathetic individual who enjoys working with children? Are you organized and able to juggle multiple priorities? Do you aspire to make a real difference in the lives of vulnerable women and children?

If you said yes, then you might just be the person we're looking for.

### **ABOUT US**

Cornerstone is a very special place with a dynamic staff team and a distinguished Board of Directors who are deeply dedicated to creating a violence free future. With more than a 35-year track record, Cornerstone is a charitable organization that has earned its role as a catalyst for change and action around the issue of gender based violence in Northumberland County. Our organizational leadership is open and devoted to fulfilling our mission; staff are responsive and caring, and; everyone always aims to achieve excellence in all that we do.

### **THE CANDIDATE**

You are an exceptional individual with experience in a direct service role who is looking to apply those skills in a professional, fast-paced, complex environment. Your background and passion for child and youth services will demonstrate a commitment to the provision of excellent client services and contribute to a respectful, productive work environment at Cornerstone.

### **POSITION SUMMARY**

The Residential Child and Youth Worker is responsible for the implementation of programs for children and youth who are staying at the shelter.

This is a casual position with no guaranteed hours of work.

The Residential Child and Youth Worker is directly supervised by the Manager of Residential Services.

Upon request Cornerstone will provide reasonable accommodation for disabilities to support participation of candidates in all aspects of the recruitment process.

## **QUALIFICATIONS**

- Child and Youth Worker or Social Service Diploma
- Sound knowledge of the effects of domestic violence with specific knowledge of the impacts of domestic violence on children and youth
- Familiarity with the links between violence, trauma, addictions and mental health issues
- Ability to work independently and as part of an interdisciplinary team
- Confident decision maker and enthusiastic team player
- Familiarity with the Family and Children's Services Act
- Excellent communication and interpersonal skills
- Knowledge of non-violent intervention and solid knowledge of healthy child development behavior management techniques
- Knowledge of CCISC, harm reduction, motivational interviewing principles
- Trauma-informed
- Basic First Aid and CPR certification

For complete Position Summary and Qualifications, please consult the Job Description which is available on our website at: [www.cornerstonenorthumberland.ca](http://www.cornerstonenorthumberland.ca).

If you are interested in the above position, please forward cover letter and resume to:

Lucy Caldwell  
Residential Team Lead  
40 Swayne Street  
Cobourg, Ontario  
K9A 1K5  
Fax: 905-373-4800  
[lcaldwell@cornerstonenorthumberland.ca](mailto:lcaldwell@cornerstonenorthumberland.ca)

Only qualified applicants will be contacted. No follow up telephone calls or emails please.

## ***Job Description***

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### **RESIDENTIAL CHILD AND YOUTH WORKER-RELIEF**

**Reporting To:** Manager of Residential Services

**Location:** 40 Swayne Street  
Cobourg, Ontario

**Purpose of the Position:**

The Residential Child and Youth Worker-Relief is responsible for implementation of programs for children and youth who are staying at the shelter. The Residential Child and Youth Worker will demonstrate a commitment to the provision of excellent client services and contribute to a respectful, productive work environment at Cornerstone.

This is a casual position with no guaranteed hours of work.

**Summary of Duties & Responsibilities**

1. Program Planning and Client Services
  - To work collaboratively within an interdisciplinary team to assess the needs of individual children and families
  - To plan and implement programs and activities for children and youth in the shelter
  - To provide parent relief
  - Provide consultation, support and education to families
  - Demonstrate healthy child development behavior management techniques
  - To maintain ongoing contact with the Manager of Residential Services to ensure quality of service to children and youth and families in the shelter
2. Community Relations
  - Collaborate with community service providers
3. Administration
  - Maintain appropriate and accurate file documentation and respect the confidentiality of client files, subject to legal and policy parameters
  - Maintain security, fire and health and safety standards

#### 4. Other

- Contribute to maintaining the cleanliness of the building and property

#### **Effort to Meet These Responsibilities**

- That diplomacy and tactfulness be used at all times
- That schedules/deadlines are met as needed
- That there is some physical exertion from lifting, generally light to medium weight, unassisted
- That, from time to time, there may be some minimal travel
- That there be some usage of office machines/equipment including a variety of computer programs
- Good time management skills be used to perform responsibilities in a very busy, diverse and highly interruptive environment
- Be available to work a variety of shifts including evenings and some weekends
- Ensure that work performance and behaviour is compliant with the Ontario Health and Safety Act
- That all responsibilities be performed in keeping with the philosophical framework set out in the Mission Statement of Cornerstone Family Violence Prevention Centre.

#### **Working Conditions**

The clients and the nature of Cornerstone's programs presents exposure to:

- Infectious diseases
- Verbally and physically abusive behavior from clients

The physical nature of Cornerstone provides:

- Busy, sometimes noisy environment
- Shared office space
- Shared program space
- Limited personal space

#### **Skills & Knowledge Required**

- Child and Youth Worker or Social Service Diploma
- Sound knowledge of the effects of domestic violence with specific knowledge of the impacts of domestic violence on children and youth
- Familiarity with the links between violence, trauma, addictions and mental health issues
- Ability to work independently and as part of an interdisciplinary team
- Confident decision maker and enthusiastic team player
- Familiarity with the Family and Children's Services Act
- Excellent communication and interpersonal skills
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