

**Position:** Residential Child and Youth Worker – Summer Student  
**Reporting to:** Christina Colacicco, Residential Manager  
**Posting Date:** May 7, 2018  
**Start Date:** June 25, 2018  
**End Date:** August 17, 2018  
**Hours:** 30 hours per week/flexible schedule  
**Salary:** \$14.00 per hour

**Position Summary:**

The Residential Child and Youth Worker – Summer Student is responsible for assisting in the development and implementation of programs for children and youth who are staying at the shelter. Additionally, this position will support the day-to-day operation of the residential program. The Residential Child and Youth Support Worker will demonstrate a commitment to the provision of excellent client services and contribute to a respectful, productive work environment at Cornerstone.

Upon request Cornerstone will provide reasonable accommodation for disabilities to support participation of candidates in all aspects of the recruitment process.

**Qualifications:**

- Between the ages of 15-30 as of June 25, 2018
- Some post-secondary education preferred
- Returning to school full time in September, 2018
- Knowledge of the effects of domestic violence including the impacts of domestic violence on children and youth
- Familiarity with the links between violence, trauma, addictions and mental health issues
- Ability to work independently and as part of an interdisciplinary team
- Confident decision maker and enthusiastic team player
- Excellent communication and interpersonal skills
- Knowledge of non-violent intervention and solid knowledge of healthy child development behavior management techniques
- Basic First Aid and CPR certification

If you are interested in the above contract position, please forward cover letter and resume by 12:00 noon on May 21, 2018 to Christina Colacicco at:

[ccolacicco@cornerstonenorthumberland.ca](mailto:ccolacicco@cornerstonenorthumberland.ca).

Only applicants being considered for an interview will be contacted. No follow up telephone calls or emails please.

## ***Job Description***

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### **RESIDENTIAL CHILD AND YOUTH WORKER SUMMER STUDENT**

**Reporting To:** Manager of Residential Services

**Location:** 40 Swayne Street  
Cobourg, Ontario

#### **Purpose of the Position:**

The Residential Child and Youth Worker Summer Student is responsible for assisting in the development and implementation of programs for children and youth who are staying at the shelter. This position is intended to enhance the existing child and youth program by offering more children's activities to children and youth. The Residential Child and Youth Worker Summer Student will demonstrate a commitment to the provision of excellent client services and contribute to a respectful, productive work environment at Cornerstone.

#### **Summary of Duties & Responsibilities**

1. Program Planning and Client Services
  - To work collaboratively within an interdisciplinary team to assess the needs of individual children and families
  - To develop and implement programs and activities for children and youth in the shelter
  - To provide parent relief
  - Provide consultation, support and education to families
  - Demonstrate healthy child development behavior management techniques
  - To maintain ongoing contact with the Manager of Residential Services to ensure quality of service to children and youth and families in the shelter
2. Community Relations
  - Collaborate with community service providers
3. Administration
  - Maintain appropriate and accurate file documentation and respect the confidentiality of client files, subject to legal and policy parameters
  - Write letters and reports as required
  - Maintain security, fire and health and safety standards

#### 4. Other

- Contribute to maintaining the cleanliness of the building and property

#### **Effort to Meet These Responsibilities**

- That diplomacy and tactfulness be used at all times
- That schedules/deadlines are met as needed
- That there is some physical exertion from lifting, generally light to medium weight, unassisted
- That, from time to time, there may be some minimal travel
- That there be some usage of office machines/equipment including a variety of computer programs
- Good time management skills be used to perform responsibilities in a very busy, diverse and highly interruptive environment
- Be available to work a variety of shifts including evenings and some weekends
- Ensure that work performance and behaviour is compliant with the Ontario health and Safety Act
- That all responsibilities be performed in keeping with the philosophical framework set out in the Mission Statement of Cornerstone Family Violence Prevention Centre.

#### **Working Conditions**

The clients and the nature of Cornerstone's programs presents exposure to:

- Infectious diseases
- Verbally and physically abusive behavior from clients

The physical nature of Cornerstone provides:

- Busy, sometimes noisy environment
- Shared office space
- Shared program space
- Limited personal space

#### **Skills & Knowledge Required**

- Child and Youth Worker or Social Service Diploma
- Sound knowledge of the effects of domestic violence with specific knowledge of the impacts of domestic violence on children and youth
- Familiarity with the links between violence, trauma, addictions and mental health issues
- Ability to work independently and as part of an interdisciplinary team
- Confident decision maker and enthusiastic team player
- Familiarity with the Family and Children's Services Act
- Excellent communication and interpersonal skills
- Knowledge of non-violent intervention and solid knowledge of healthy child development behavior management techniques
- Knowledge of CCISC, harm reduction, motivational interviewing principles
- Trauma-informed
- Basic First Aid and CPR certification